



Application Guidelines for ELIS Expanding Horizons 2018

From: ELIS Planning and Executive Committee, Ewha Womans University

To: Whom it may concern

The ELIS Expanding Horizons

Ewha-Luce International Seminar (ELIS): Expanding Horizons is an intensive residential internship program for women graduate students in STEM. The project aims to bring together 24 highly talented women graduate students in **STEM (Science, Technology, Engineering, and Mathematics)** from the United States and Asia through various training programs, sharing professional knowledge and networking that will expand horizons for the future of scientific community.

Eligibility Requirements

The participants must satisfy all three criteria below.

1. Woman Postgraduate Students.
2. Majoring discipline(s) in STEM subjects.
3. Clare Boothe Luce (CBL) program fellows or other Clare Boothe Luce program-associated Ph.D. students in the U.S., or Asian students currently enrolled at Ewha Womans University or in other universities in Asia.

Recruitment Process

This document is to provide basis for application and recruitment process, and may be used as it is or be modified for local needs. Any alterations resulted should to noted and be reported in the report. Please contact ELIS Team (womeninstem@ewha.ac.kr) for inquiries.

1. The call for participants may commence from **now** and should be completed by **31st January**.
2. Please pass the name, affiliation and contact details of the recommending participant(s) by **10th January 2018** to ELIS Team (womeninstem@ewha.ac.kr) for further assistance.
3. The applicants must submit all four documents in the **ELIS 2018 Application Pack**, which includes:
 - Application form
 - C.V.
 - Statement of Purpose
 - Letter of Recommendation
4. The supervisor of the candidate(s) or the recommending department in the institution can provide the letter of Recommendation.

5. Please refer to Screening Criteria section for your information.
6. The Application pack can also be downloaded from our homepage.
(www.womeninstem.ewha.ac.kr)
7. Please make a record of the screening process and a report of the record would be much appreciated. The report can be submitted to ELIS Team by **28th Feb 2018**.

Requirements for the Participants

During the application process, including an interview, please make sure the below requirements must be clearly understood and confirmed by the applicants.

1. The participants must be a Masters or Ph.D. students in STEM fields.
2. The participants must be communicable using English.
3. Accepted participants are required to submit a short essay, a poster and a PowerPoint presentation of a selected theme that is to be presented during the Seminar.
4. Participants must fully commit to the given schedule to their best efforts.

Screening Criteria

The following criteria will be used to identify and screen applicants for ELIS: Expanding Horizons.

1. Use Scoring System by Categories. The Category as well as Criterion Requirements are described in the table below.
2. Diversity of the majors and group dynamics of the participants may also be considered to allow bountiful discussions and harmony of the seminar in the later stage of the recruitment.

Category	Criterion Requirements	scores	scores
Application Form	Eligibility and Suitability	10	20
	Sincerity	10	
C.V.	Academic Achievements	10	20
	Extracurricular Activities	10	
Statement of Purpose	Clear Purpose for Participation and enthusiasm	10	20
	Advancement of the Research	10	
Letter of Recommendation	Supportiveness of the Recommender	10	20
	Sincerity of the Recommended Candidate	10	
English communicability (Asian Applicants Only)	Suitability for Communal Activity and commitment	10	20
	Willingness to Communicate in foreign Language in Culture	10	
Total Score		100	

Standard Screening Procedure

1. Preliminary Evaluation: Elimination of disqualified applicants through an internal screening.
2. Secondary Evaluation: Categorize eligible applications into Good (G), Fair (F) Poor (P) and Other (O).
3. Tertiary Evaluation: Screening for the finalized list of eligible participants
4. Quaternary Evaluation: Interview and final screening – final selection decided by the Screening Committee (The interview in groups of 3s to judge on the group's dynamics and communal spirit, the willingness to participant as well as the level of understanding and interest in the program)

Contact

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